

CONvergence 2022 Budget Summary		Departmental Summary		
		Department	Requested	Approved
Total Requested Expense	\$334,816	Accessibility & Inclusion	\$4,895	\$1,155
Total Approved Expense	\$307,521	Allocations	No Request	\$0
		Archives	No Request	\$0
Total Requested OTE	\$14,850	Arrivals and Departures	No Request	\$0
Total Approved OTE	\$7,810	Art Show	\$1,389	\$1,295
		Artists Alley	No Request	\$0
Overall Total Requested	\$349,665	Book Swap	\$148	\$148
Overall Total Approved	\$315,331	Ceremonies	\$200	\$200
		Cinema Rex	\$5,800	\$5,600
Estimated Income	\$322,520	CoF2E2	\$3,627	\$0
		Connies Quantum Sandbox	\$1,500	\$1,500
Estimated "everything" result	-\$27,145	ConSuite	\$25,150	\$22,550
Estimated Approved Final Result	\$7,189	Convergence Events Online	No Request	\$0
		Cost of Business	\$162,140	\$162,140
Total Requested Comps	2	Creative Services	\$240	\$240
Total Approved Comps	0	CVG-TV	\$5,090	\$510
		Dealers Room	No Request	\$0
		Decor	\$400	\$400
		Diversity, Equity, and Inclusivity	\$3,640	\$3,380
		Donations	No Request	\$0
		Elections	No Request	\$0
		Event Orders	No Request	\$0

CONvergence 2022 Budget Summary		Departmental Summary		
		Department	Requested	Approved
		Exhibits	\$75	\$75
		Finance	\$0	\$0
		First Advisors	\$2,305	\$1,855
		Fundraising	No Request	\$0
		Gaming	\$2,060	\$430
		Guests of Honor	\$16,025	\$13,690
		Harmonic Convergence	\$1,825	\$1,825
		Hotel	No Request	\$0
		Invited Participants	No Request	\$0
		IT	No Request	\$0
		Logistics	\$2,215	\$1,865
		MainStage	\$28,700	\$28,700
		Mainstage Video	No Request	\$0
		Marketing	\$1,500	\$350
		Masquerade	\$2,940	\$2,940
		Massage	\$104	\$104
		Meeting Childcare	No Request	\$0
		Merchandise	\$7,927	\$7,427
		MidWest Sci Fi Short Film Festival	No Request	\$0
		Nerf Herders	\$2,489	\$868
		Operations	\$8,945	\$7,545
		Parenting Room	\$100	\$100
		Parties	\$4,558	\$4,558

CONvergence 2022 Budget Summary		Departmental Summary		
		Department	Requested	Approved
		Partner Management	No Request	\$0
		Photography	\$150	\$150
		Programming	\$720	\$720
		Publications	\$9,740	\$9,540
		Registration	\$10,432	\$2,995
		Security	\$3,645	\$3,645
		Social Media	\$75	\$75
		Software Development	No Request	\$0
		Space Lounge	\$1,740	\$1,670
		Staff Resources and Documentation	No Request	\$0
		Teen Room	\$650	\$450
		The Grove (fmr. Smokers Paradise)	\$3,421	\$2,231
		Theater Nippon	\$1,060	\$560
		Video Management	No Request	\$0
		VolDen	\$4,436	\$4,436
		Volunteer Party	\$600	\$600
		Volunteers	\$16,320	\$16,120
		Webteam	\$0	\$0
		Wordslingers Way	\$689	\$689
		Youth Programming Advisory	No Request	\$0

Department	Annual OTE	Accounting Category	Request Notes	Request	Board Approved	Board Notes
Accessibility & Inclusion	Annual	Approved Contractors - Tech/Spec	Middle English ASL	\$3,500	\$500	Only used on demand
Accessibility & Inclusion	Annual	Licenses and Subscriptions	Sensory Break Room Training	\$200	\$200	
Cost of Business	Annual	Licenses and Subscriptions	CART services (captioning)	\$3,000	\$3,000	
Accessibility & Inclusion	Annual	Rented Equipment	Sensory Break Room Event Order	\$0	\$0	
Accessibility & Inclusion	Annual	Rented Equipment	Acessibility Info Table Event Order	\$0	\$0	
Accessibility & Inclusion	Annual	Supplies	Reserved Seating Signs	\$30	\$30	
Accessibility & Inclusion	Annual	Supplies	Ear Plugs	\$50	\$50	
Accessibility & Inclusion	Annual	Supplies	Question Signs	\$50	\$50	
Accessibility & Inclusion	Annual	Supplies	Drinking straws	\$50	\$50	
Accessibility & Inclusion	Annual	Supplies	Pronoun Stickers	\$120	\$0	In DEI
Accessibility & Inclusion	Annual	Supplies	Disability Stickers	\$120	\$0	In DEI
Accessibility & Inclusion	Annual	Supplies	Posters, Accessibility/Educational	\$125	\$125	
Accessibility & Inclusion	Annual	Supplies	Lip Reading Masks	\$150	\$150	
Accessibility & Inclusion	Annual	Supplies	Bathroom baskets	\$500	\$0	
Art Show	Annual	Postage	USPS/UPS/FedEx	\$200	\$200	
Art Show	Annual	Printing	Printer Paper	\$20	\$20	
Art Show	Annual	Supplies	Blue Masking Tape (NC04)	\$16	\$16	
Art Show	Annual	Supplies	Writing Implements	\$30	\$30	
Art Show	Annual	Supplies	Cardstock in Tan/Cream	\$50	\$50	
Art Show	Annual	Supplies	Label Stickers	\$60	\$60	
Art Show	Annual	Supplies	Toner Cartridge	\$167	\$167	
Art Show	Annual	Supplies	Paper Bags	\$200	\$200	
Art Show	Annual	Supplies	Trophies	\$500	\$500	
Art Show	OTE	OTE - Single Expense	Metal Claim tags for bag check	\$52	\$52	
Art Show	OTE	OTE - Special Projects	Ribbons "First bidder" "SOLD at auction"	\$94	\$0	Not this year

Department	Annual OTE	Accounting Category	Request Notes	Request	Board Approved	Board Notes
Book Swap	Annual	Licenses and Subscriptions	Stoage Boxes	\$80	\$80	
Book Swap	Annual	Printing	Color copies	\$4	\$4	
Book Swap	Annual	Printing	Lamination	\$13	\$13	
Book Swap	Annual	Printing	Flyers	\$26	\$26	
Book Swap	Annual	Supplies	Dry Erase Markers	\$4	\$4	
Book Swap	Annual	Supplies	True tape	\$7	\$7	
Book Swap	Annual	Supplies	duct tape	\$14	\$14	
Ceremonies	Annual	Supplies	Costumes and props	\$200	\$200	
Cinema Rex	Annual	Licenses and Subscriptions	Movie rental	\$200	\$200	
Cinema Rex	Annual	Licenses and Subscriptions	Movie Rights	\$2,000	\$2,000	
Cinema Rex	Annual	Printing	Flyers, posters	\$200	\$200	
Cinema Rex	Annual	Rented Equipment	Technical (Projector, screen, sound equipment, etc)	\$2,400	\$2,400	
Cinema Rex	Annual	Storage Space Rental	Pod storage	\$0	\$0	Centralized
Cinema Rex	Annual	Supplies	Paper towels, candy bags, pallet wrap, disinfectant	\$300	\$300	
Cinema Rex	Annual	Supplies	Popcorn, oil, bags, etc	\$400	\$400	
Cinema Rex	OTE	OTE - Single Expense	Couch Disposal	\$300	\$100	8x5 trailer available for run to the dump
CoF2E2	Annual	Meeting Space Rental	Remove Couch	\$100	\$0	Not happening this year
CoF2E2	Annual	Meeting Space Rental	Suite 4114-4115	\$500	\$0	Not happening this year
CoF2E2	Annual	Supplies	Toppings	\$100	\$0	Not happening this year
CoF2E2	Annual	Supplies	ice, bagged 20 bags at \$6.60/ea (ACE Supply - Order with Parties)	\$132	\$0	Not happening this year
CoF2E2	Annual	Supplies	Tea	\$150	\$0	Not happening this year
CoF2E2	Annual	Supplies	loose tea bags	\$200	\$0	Not happening this year
CoF2E2	Annual	Supplies	8oz hot cup, 1000ct/cs at \$108/cs (CostCo)	\$450	\$0	Not happening this year
CoF2E2	Annual	Supplies	drink mixes, dealer's choice (in 3.5 lb bags) (estimates for 4000/ea 8oz servings)	\$1,700	\$0	Not happening this year
CoF2E2	OTE	Supplies	5 each 22" whisks (at \$5 each) (WebResturantStore.com)	\$25	\$0	Not happening this year
CoF2E2	OTE	Supplies	21" immersion blender	\$120	\$0	Not happening this year
CoF2E2	OTE	Supplies	5 gallon bev dispenser (getting 5 at \$30 each) (WebResturantStore.com)	\$150	\$0	Not happening this year

Department	Annual OTE	Accounting Category	Request Notes	Request	Board Approved	Board Notes
Connies Quantum Sandbox	Annual	Printing	instructions and templates	\$75	\$75	
Connies Quantum Sandbox	Annual	Supplies	tablecloths (still have plenty)	\$0	\$0	
Connies Quantum Sandbox	Annual	Supplies	Tape, glue, etc	\$100	\$100	
Connies Quantum Sandbox	Annual	Supplies	Scissors, staplers, etc	\$100	\$100	
Connies Quantum Sandbox	Annual	Supplies	paint	\$200	\$200	
Connies Quantum Sandbox	Annual	Supplies	googly eyes, toys, craft sticks, etc	\$1,025	\$1,025	
Cost of Business	Annual	Licenses and Subscriptions	Minneapolis Food License	\$90	\$90	
ConSuite	Annual	Licenses and Subscriptions	ServSafe Training/Certs	\$500	\$100	One cert needed this year
ConSuite	Annual	Licenses and Subscriptions	Hotel Corkage	\$3,000	\$3,000	
ConSuite	Annual	Supplies	Soda Deposit return	-\$4,000	-\$4,000	
ConSuite	Annual	Supplies	Aprons/swag	\$0	\$0	
ConSuite	Annual	Supplies	Grand Opening (not happening)	\$0	\$0	
ConSuite	Annual	Supplies	Dead Dog (not happening)	\$0	\$0	
ConSuite	Annual	Supplies	Raman (skip)	\$0	\$0	
ConSuite	Annual	Supplies	Soup (skip)	\$0	\$0	
ConSuite	Annual	Supplies	CO2 Deposit	\$0	\$0	
ConSuite	Annual	Supplies	CO2 Deposit return	\$0	\$0	
ConSuite	Annual	Supplies	Mixins - Samsclub	\$0	\$0	
ConSuite	Annual	Supplies	CO2	\$300	\$300	
ConSuite	Annual	Supplies	Water - 10oz bottles (Consuite only)	\$450	\$450	
ConSuite	Annual	Supplies	Rish-ish foods (cheese sticks, granoia bars, etc)	\$1,250	\$1,000	
ConSuite	Annual	Supplies	PB&J	\$1,500	\$1,200	
ConSuite	Annual	Supplies	Breakfast stuff	\$1,500	\$1,200	
ConSuite	Annual	Supplies	Chips	\$2,000	\$1,800	
ConSuite	Annual	Supplies	Chocolate/Candies	\$2,000	\$1,800	
ConSuite	Annual	Supplies	Plates, bowls, cups, silverwear, napkins, gloves, floor plastic	\$2,500	\$2,200	
ConSuite	Annual	Supplies	Rice, toppings	\$2,500	\$2,500	
ConSuite	Annual	Supplies	Fruit and Veggies	\$2,500	\$2,000	

Department	Annual OTE	Accounting Category	Request Notes	Request	Board Approved	Board Notes
ConSuite	Annual	Supplies	Soda Deposit	\$4,000	\$4,000	
ConSuite	Annual	Supplies	Soda - BlueSun	\$5,000	\$5,000	
ConSuite	OTE	OTE - Equipment Purchase	Chromebook for at-con	\$150	\$0	Not this year
ConSuite	OTE	OTE - Single Expense	Soda Dispenser Connectors	\$0	\$0	
Cost of Business	Annual	Bank Charges	Bank and Credit Fees	\$10,000	\$10,000	
Cost of Business	Annual	Insurance	Four Insurance Policies	\$10,000	\$10,000	
			Sendgrid - 20/mo (portal and services) Heroku - 100/mo (Operations) Webhosts - 20/mo Zoom - 410/mo Simply Voting - 200/yr NeonCRM - 270/mo TechSoup - 100/yr Others include: AWS, on line services, domain name registration, cloud providers, etc	\$12,000	\$12,000	
Cost of Business	Annual	Licenses and Subscriptions	Music Rights	\$2,000	\$2,000	
Cost of Business	Annual	Meeting Space Rental	Leadership Summit	\$6,000	\$6,000	
Cost of Business	Annual	Meeting Space Rental	Function space at Con	\$40,000	\$40,000	
Cost of Business	Annual	Meeting Space Rental	Covered At-Con Rooms (GsOH, ConSuite, In Room Functions, etc)	\$21,000	\$21,000	
Cost of Business	Annual	Legal	Legal Fees	\$5,400	\$5,400	
Cost of Business	Annual	Meeting Space Rental	ConCom, CVGTV, and departmental Meetings	\$15,000	\$15,000	
Cost of Business	Annual	Postage		\$100	\$100	
Cost of Business	Annual	Printing		\$150	\$150	
Cost of Business	Annual	Storage Space Rental	Storage Lockers, pods	\$32,000	\$32,000	
Cost of Business	Annual	Supplies	Bereanement Costs (Flowers/Cards/Memorials)	\$300	\$300	
Cost of Business	Annual	Supplies	Tape, floor plastic, etc	\$100	\$100	
Cost of Business	Annual	Taxes	Annual taxes and prep	\$3,000	\$3,000	
Cost of Business	OTE	OTE - Equipment Purchase	Board Computers and office equipment	\$2,000	\$2,000	
Creative Services	Annual	Licenses and Subscriptions	Adobe Illistator	\$240	\$240	
CVG-TV	Annual	Approved Contractors - Tech/Spec	6 Tech shifts for Livestream events - \$160 to be covered by grant	\$0	\$0	
CVG-TV	Annual	Food and Beverage	CON-Link Snacks	\$60	\$60	
CVG-TV	Annual	Meeting Space Rental	PSAs: Studio/Location space rental	\$0	\$0	

Department	Annual OTE	Accounting Category	Request Notes	Request	Board Approved	Board Notes
CVG-TV	Annual	Rented Equipment	Equipement for Livestream Locaiton - \$455 to be covered by grant	\$0	\$0	Tim; I've been informed that anything dependent on the grant was zeroed out in the proposed budget (and I have confirmed that.) The proposed budget does not include anything that would be covered by the grant, which we are not receiving this year.
CVG-TV	Annual	Rented Equipment	G&E support for CON-Link	\$0	\$0	
CVG-TV	Annual	Rented Equipment	4 hotspots for closet from hotel	\$200	\$0	We have hotspots
CVG-TV	Annual	Rented Equipment	Rental for of cameras	\$450	\$450	
CVG-TV	Annual	Rented Equipment	4 Cameras for CON-Link	\$1,000	\$0	Tim CONLink is material that is filmed pre-convention.
CVG-TV	Annual	Rented Equipment	Equipment for Marketing BRoll / CON-Link	\$1,200	\$0	
CVG-TV	Annual	Supplies	PSAs: Tape/Gels/Printing	\$0	\$0	
CVG-TV	Annual	Supplies	PSAs: Sets and Props	\$0	\$0	
CVG-TV	Annual	Supplies	Volunteer Crew badges	\$200	\$0	Tim: Not clear on whether this is simply budgeting for comp badges.
CVG-TV	Annual	Supplies	Props/Sets for CON-Link	\$700	\$0	Tim: I don't think they need this much. Would propose reducing this amount.
CVG-TV	OTE	Licenses and Subscriptions	1 Restream annual - Will be more if grant	\$500	\$0	
CVG-TV	OTE	Licenses and Subscriptions	2 Creative Cloud	\$780	\$0	Tim: Looks like we are getting a good rate. Don't expect we can combine.
Decor	Annual	Food and Beverage	dinner during install	\$150	\$150	
Decor	Annual	Supplies	Paint, hardware, foam, lawn flamingos	\$250	\$250	
Diversity, Equity, and Inclusivity	Annual	Printing	Posters Printed (includes DEI & Accessibility)	\$30	\$30	
Diversity, Equity, and Inclusivity	Annual	Supplies	Neurodiverse stickers, misc stickers	\$50	\$50	
Diversity, Equity, and Inclusivity	Annual	Supplies	Adult diapers	\$50	\$50	
Diversity, Equity, and Inclusivity	Annual	Supplies	Menstrual Hygiene Supplies	\$90	\$90	
Diversity, Equity, and Inclusivity	Annual	Supplies	Pronoun and accessibility stickers	\$150	\$150	
Diversity, Equity, and Inclusivity	Annual	Supplies	Condoms & dental dams	\$260	\$0	Got donatied
Diversity, Equity, and Inclusivity	OTE	Approved Contractors - Tech/Spec	Diversity training	\$3,000	\$3,000	

Department	Annual OTE	Accounting Category	Request Notes	Request	Board Approved	Board Notes
Diversity, Equity, and Inclusivity	OTE	OTE - Single Expense	Water resistant signs for bathrooms	\$10	\$10	
Exhibits	Annual	Supplies	Tape, markers, etc	\$75	\$75	
Finance	Annual	Supplies	Pending Cost of Business entry	\$0	\$0	
First Advisors	Annual	Food and Beverage	Snacks	\$50	\$50	
First Advisors	Annual	Supplies	Hydration packs	\$40	\$40	
First Advisors	Annual	Supplies	Water - purchase from ConSuite	\$150	\$150	
First Advisors	Annual	Supplies	Ice Packs	\$200	\$200	
First Advisors	Annual	Supplies	OTC Meds: Acetaminophen (tylenol) Ibuprophen Aspirin Benadryl Antacid Antibiotic Ointment	\$200	\$200	
First Advisors	Annual	Supplies	Gloves/PPE: Small Medium Large XL KN95 Masks	\$200	\$200	
First Advisors	Annual	Supplies	Tramua bag refill	\$200	\$200	
First Advisors	Annual	Supplies	Vionex Wipes Cavi Wipes Alcohol Wipes Shop Towels Emsis Bags Clorox Wipes Febreeze	\$250	\$250	
First Advisors	Annual	Supplies	Ribons	\$300	\$0	Not this year
First Advisors	Annual	Supplies	Bandages: Moleskin Bandage Assortment Gauze Roll Gauze Pad 2x2 Gauze Pad 4x4 Medical Tape Sports Wrap Assorted 'fun' Bandages 3 Sam Splints	\$400	\$400	
First Advisors	OTE	OTE - Equipment Purchase	fan	\$50	\$50	

Department	Annual OTE	Accounting Category	Request Notes	Request	Board Approved	Board Notes
First Advisors	OTE	OTE - Equipment Purchase	Keurig	\$100	\$0	Find a donated
First Advisors	OTE	OTE - Single Expense	tweezers	\$10	\$10	
First Advisors	OTE	OTE - Single Expense	small organizational bins	\$20	\$20	
First Advisors	OTE	OTE - Single Expense	trauma shears	\$35	\$35	
First Advisors	OTE	OTE - Single Expense	anxiety supplies: squishy balls pop fidget spinners fidget pad fidget cube	\$100	\$50	Cutback
Gaming	Annual	Printing	(base) Ink for printing signup sheets and signs	\$50	\$50	
Gaming	Annual	Rented Equipment	(middle) extra powerdrop for another room	\$30	\$0	
Gaming	Annual	Rented Equipment	(base) 3 power drops (front desk, 2 rooms)	\$90	\$90	
Gaming	Annual	Supplies	(base) Signage - not listed as printing	\$50	\$50	
Gaming	Annual	Supplies	(base) score sheets, pens/pencils, notepaper, tape	\$50	\$50	
Gaming	Annual	Supplies	(middle) Signage - not listed as printing	\$50	\$0	
Gaming	Annual	Supplies	(middle) Signage - not listed as printing	\$50	\$0	
Gaming	Annual	Supplies	(middle) Game storage bags - waterproof	\$50	\$0	
Gaming	Annual	Supplies	6 rolls Gaff tape for Tape art	\$90	\$90	
Gaming	Annual	Supplies	(base) Replace damaged games	\$100	\$100	
Gaming	Annual	Supplies	(middle) New games to expand library	\$100	\$0	
Gaming	Annual	Supplies	(moon) Even more expansion packs for games we already have	\$100	\$0	
Gaming	Annual	Supplies	(moon) Further expand card gaming	\$100	\$0	
Gaming	Annual	Supplies	(moon) Even more games for library	\$150	\$0	
Gaming	OTE	OTE - Equipment Purchase	(moon) New rack to replace rack with bent wheel	\$100	\$0	
Gaming	OTE	OTE - Single Expense	(moon) 20-30 totes to put on shelves for storage	\$900	\$0	
Guests of Honor	Annual	Food and Beverage	Meal overage for Liaisons	\$1,800	\$1,800	
Guests of Honor	Annual	Food and Beverage	Dining for GsoH	\$3,200	\$3,200	
Guests of Honor	Annual	Licenses and Subscriptions	Dealer's room Table	\$200	\$0	Not a cost item
Guests of Honor	Annual	Licenses and Subscriptions	Last minutes GoH addition Badge requests	\$375	\$0	Not a cost item
Guests of Honor	Annual	Licenses and Subscriptions	Background checks (goodhire)	\$400	\$400	
Guests of Honor	Annual	Licenses and Subscriptions	Guest tshirt/snack bag	\$500	\$0	Not a cost item

Department	Annual OTE	Accounting Category	Request Notes	Request	Board Approved	Board Notes
Guests of Honor	Annual	Licenses and Subscriptions	Square fees	\$500	\$0	Centralized bank charges
Guests of Honor	Annual	Licenses and Subscriptions	Memberships for GsoH	\$760	\$0	Not a cost item
Guests of Honor	Annual	Meeting Space Rental	Rooms	\$3,480	\$3,480	
Guests of Honor	Annual	Postage	Postage	\$50	\$50	
Guests of Honor	Annual	Supplies	Liaison Gifts for Guests	\$0	\$0	
Guests of Honor	Annual	Supplies	Signing supplies	\$20	\$20	
Guests of Honor	Annual	Supplies	Gaff tape	\$40	\$40	
Guests of Honor	Annual	Supplies	Guest Trophies	\$400	\$400	
Guests of Honor	Annual	Transportation	Fuel reimbursment	\$750	\$750	
Guests of Honor	Annual	Transportation	three flights	\$3,350	\$3,350	
Guests of Honor	OTE	OTE - Single Expense	Signing table banner/sign	\$200	\$200	
Harmonic Convergence	Annual	Approved Contractors - Tech/Spec	Pro Sound engineer - Equipment rental - PA and Lighting	\$1,500	\$1,500	
Harmonic Convergence	Annual	Food and Beverage	Greenroom Volunteer food	\$200	\$200	
Harmonic Convergence	Annual	Rented Equipment	Pipe/Drape for greenroom	\$50	\$50	
Harmonic Convergence	Annual	Supplies	Tape	\$25	\$25	
Harmonic Convergence	Annual	Supplies	Paperwork, binders, printing, earplugs	\$50	\$50	
Marketing	Annual	Licenses and Subscriptions	Visit and tables at other convnetions/fan tables	\$0	\$0	
Logistics	Annual	Food and Beverage	Water/Gaterade	\$100	\$100	
Logistics	Annual	Food and Beverage	Food for volunteers	\$200	\$200	
Logistics	Annual	Rented Equipment	Moving truck	\$975	\$975	
Logistics	Annual	Supplies	Tape	\$40	\$40	
Logistics	Annual	Supplies	ribbons	\$50	\$0	Not this year
Logistics	Annual	Supplies	Plastic Wrap	\$200	\$200	
Logistics	Annual	Supplies	Fuel for truck	\$250	\$250	
Logistics	OTE	OTE - Single Expense	Replacement casters for flatbed carts	\$100	\$100	
Logistics	OTE	OTE - Single Expense	Junk removal	\$300	\$0	Keeping with Rex
MainStage	Annual	Food and Beverage	5Gal Water - From Consuite	\$0	\$0	Water from hotel
MainStage	Annual	Rented Equipment	Light	\$0	\$0	Sound and light line
MainStage	Annual	Rented Equipment	Cameras	\$0	\$0	Sound and light line

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MainStage	Annual	Rented Equipment	Power Drops	\$0	\$0	Sound and light line
MainStage	Annual	Rented Equipment	Pipe/Drape	\$0	\$0	Sound and light line
MainStage	Annual	Rented Equipment	Stage Pieces	\$0	\$0	Sound and light line
MainStage	Annual	Rented Equipment	Hanging Points Load In/Out	\$0	\$0	Sound and light line
MainStage	Annual	Rented Equipment	Internet	\$0	\$0	Sound and light line
MainStage	Annual	Rented Equipment	Other	\$1,500	\$1,500	
MainStage	Annual	Rented Equipment	Video	\$4,000	\$4,000	
MainStage	Annual	Rented Equipment	Sound and Light	\$23,000	\$23,000	Yes
MainStage	Annual	Supplies	Tape, Printing, Sharpies	\$200	\$200	
Marketing	Annual	Licenses and Subscriptions	YouTube Ads	\$200	\$0	Not this year
Marketing	Annual	Licenses and Subscriptions	Instagram ads	\$300	\$0	Not this year
Marketing	Annual	Licenses and Subscriptions	Facebook ads	\$500	\$0	Not this year
Marketing	Annual	Printing	Passout material	\$300	\$300	
Marketing	Annual	Supplies	Candy	\$50	\$50	
Marketing	Annual	Supplies	Branded swag giveaways	\$150	\$0	Not this year
Masquerade	Annual	Food and Beverage	Volunteer food and snacks on saturday	\$100	\$100	
Masquerade	Annual	Food and Beverage	Judge's Dinner	\$300	\$300	
Masquerade	Annual	Printing	Paper for printing programs and other printing	\$40	\$40	
Masquerade	Annual	Printing	ink and printing supplies	\$200	\$200	
Masquerade	Annual	Supplies	Costume Wars supplies	\$500	\$500	
Masquerade	Annual	Supplies	Trophies	\$1,800	\$1,800	
Massage	Annual	Supplies	Paper Towels	\$8	\$8	
Massage	Annual	Supplies	Disinfectant Wipes	\$12	\$12	
Massage	Annual	Supplies	face sheid paper	\$18	\$18	
Massage	Annual	Supplies	massage oil	\$18	\$18	
Massage	Annual	Supplies	massage lotion	\$18	\$18	
Massage	Annual	Supplies	Table drape paper	\$30	\$30	
Merchandise	Annual	Meeting Space Rental	Minnehaha room 6 nights	\$0	\$0	
Merchandise	Annual	Rented Equipment	6 banquet tables	\$0	\$0	
Merchandise	Annual	Rented Equipment	6 chairs	\$0	\$0	
Merchandise	Annual	Rented Equipment	2 key cards	\$0	\$0	
Merchandise	Annual	Supplies	Mid year shirt (ondemand)	\$0	\$0	
Merchandise	Annual	Supplies	Past year theme shirts (ondemand)	\$0	\$0	

Department	Annual OTE	Accounting Category	Request Notes	Request	Board Approved	Board Notes
Merchandise	Annual	Supplies	Post cards	\$65	\$65	
Merchandise	Annual	Supplies	Shopping bag	\$162	\$162	
Merchandise	Annual	Supplies	Coloring/paper doll book	\$200	\$200	
Merchandise	Annual	Supplies	Calender	\$500	\$0	Not this year
Merchandise	Annual	Supplies	Year theme shirt	\$2,000	\$2,000	
Merchandise	Annual	Supplies	Dice sets	\$5,000	\$5,000	
Nerf Herders	Annual	Supplies	Painters Tape (True Tape)	\$40	\$40	
Nerf Herders	Annual	Supplies	Volunteer Rewards	\$200	\$100	
Nerf Herders	Annual	Supplies	Gaffers Tape, 2"	\$620	\$620	
Nerf Herders	OTE	OTE - Equipment Purchase	White Board 24"x36"	\$30	\$30	
Nerf Herders	OTE	OTE - Equipment Purchase	Electronics - New Admin computers	\$1,500	\$0	Not this year
Nerf Herders	OTE	OTE - Single Expense	Scissors	\$6	\$6	
Nerf Herders	OTE	OTE - Single Expense	Dry Erase markers	\$10	\$10	
Nerf Herders	OTE	OTE - Single Expense	Zip Ties, 8"	\$15	\$15	
Nerf Herders	OTE	OTE - Single Expense	Flashlight	\$20	\$20	
Nerf Herders	OTE	OTE - Single Expense	Electronics - Mice	\$21	\$0	Not this year
Nerf Herders	OTE	OTE - Single Expense	Cables — Rubber Duct Cable Cover	\$27	\$27	
Operations	Annual	Rented Equipment	LONG list of event order stuff (tables, chairs, power, pipe/drape, microphones, stands, speakers, projectors (3), tripod, rack, "hook up")	\$0	\$0	
Operations	Annual	Rented Equipment	Radios	\$4,670	\$4,670	
Operations	Annual	Supplies	Training materials	\$200	\$200	
Operations	Annual	Supplies	Vol recognition	\$200	\$100	
Operations	Annual	Supplies	Ribbons - "The talk"	\$300	\$300	Official Identifiing item
Operations	Annual	Supplies	Decor, signage, etc	\$500	\$200	

Department	Annual OTE	Accounting Category	Request Notes	Request	Board Approved	Board Notes
Operations	Annual	Supplies	Supplies: Gaff tape (purple & other colors) @Con food inc water Zip Ties Markers, notebooks, etc Earplugs Printing for large maps Clock for radio training Plastic bags for L&F, inc 2 gallon and garbage sized for all props Additional Safe Space vinyl banners 1 Paid SignUp Genius License (for API for scheduling) 1x Crimping tool + a large bag of RJ-45 (ethernet) connectors 10x carabiners for hanging signs (per Geoff)	\$1,500	\$1,500	Signup Genuis is central
Operations	OTE	OTE - Equipment Purchase	4 chromebooks	\$1,000	\$0	Not this year
Operations	OTE	OTE - Single Expense	Curtain Rod	\$15	\$15	
Operations	OTE	OTE - Single Expense	Charging Station	\$40	\$40	
Operations	OTE	OTE - Single Expense	3 Battery backup replacements	\$120	\$120	
Operations	OTE	OTE - Single Expense	4 First Aid Course	\$400	\$400	
Parenting Room	Annual	Approved Contractors - Labor	removal of bed	\$100	\$100	
Parenting Room	Annual	Food and Beverage	Flat of bottled water	\$0	\$0	
Parenting Room	Annual	Rented Equipment	Two cribs from hotel (event order)	\$0	\$0	
Parenting Room	Annual	Rented Equipment	Extra blankets (event order)	\$0	\$0	
Parenting Room	Annual	Rented Equipment	Two total couches (event order, if needed)	\$0	\$0	
Parenting Room	Annual	Rented Equipment	One low table (event order, if needed)	\$0	\$0	
Parties	Annual	Approved Contractors - Labor	furnature removal for 3 winning parties	\$300	\$300	
Parties	Annual	Meeting Space Rental	Furniture storage (ask facilities why we pay this)	\$2,502	\$2,502	
Parties	Annual	Meeting Space Rental	5 hotel rooms nights - Parties HQ	\$695	\$695	
Parties	Annual	Printing	Printing	\$150	\$150	
Parties	Annual	Supplies	Bathroom subsidy	\$0	\$0	
Parties	Annual	Supplies	Party host badge ribbons	\$0	\$0	
Parties	Annual	Supplies	Badge Pouches	\$36	\$36	
Parties	Annual	Supplies	Party Awards	\$75	\$75	
Parties	Annual	Supplies	Party supplies	\$800	\$800	

Department	Annual OTE	Accounting Category	Request Notes	Request	Board Approved	Board Notes
Photography	Annual	Licenses and Subscriptions	Smugmug subscription for photo storage	\$150	\$150	
Programming	Annual	Printing	table tents, room signs, etc	\$500	\$500	
			32 wired table mics 32 table mic stands 11 wireless mics 8 (or 11) wireless table mic stands (still finalizing one room's needs) 3 floor wireless mic stands? (open question with above) speakers for 9 rooms soundboards for 9 rooms projector bundles (projector/screen/cables) for 3 rooms			
Programming	Annual	Rented Equipment		\$0	\$0	
Programming	Annual	Supplies	Office Supplies	\$100	\$100	
Programming	OTE	OTE - Equipment Purchase	SmartDraw Subscription	\$120	\$120	
Publications	Annual	Licenses and Subscriptions	Creative Cloud	\$240	\$240	
						Charmaine: Actual price quotes that include the 2000 grids: 1,000 - \$7,489.76 1,500 - \$8,885.70 2,000 - \$9,288.37
Publications	Annual	Printing	Souvenir Guide/Grid	\$9,300	\$9,300	
Publications	Annual	Rented Equipment	Truck to pick up printing	\$200	\$0	Picking up monday morning
Registration	Annual	Licenses and Subscriptions	NeonOne	\$3,437	\$0	Centralize Cost (Cost of business)
Registration	Annual	Printing	500 Day Passes - Tracy printing	\$200	\$200	
Registration	Annual	Printing	Member badges, Satins, Hard Passes - Tracy Printing and allaccesspasses.com	\$1,890	\$1,890	
Registration	Annual	Rented Equipment	Single Internet line	\$4,000	\$0	Will use hotspots OR Encore (CTO will address)
Registration	Annual	Supplies	500 Badge holders	\$85	\$85	
Registration	Annual	Supplies	600 Backup printable badges (staples.com)	\$90	\$90	
Registration	Annual	Supplies	500 Lanyards	\$100	\$100	
Registration	Annual	Supplies	600 Vertical badge holders (Amazon.com)	\$100	\$100	
Registration	Annual	Supplies	Pens, Tape, etc	\$150	\$150	
Registration	OTE	OTE - Equipment Purchase	8 Mice to replace broken ones	\$80	\$80	
Registration	OTE	OTE - Equipment Purchase	3 Chromebooks (replace 10 year old computers)	\$300	\$300	
Security	Annual	Approved Contractors - Tech/Spec	Sequeerity Security	\$3,645	\$3,645	
Social Media	Annual	Licenses and Subscriptions	HootSuite - 1 month	\$75	\$75	

Department	Annual OTE	Accounting Category	Request Notes	Request	Board Approved	Board Notes
Space Lounge	Annual	Rented Equipment	projectors we had 4 before	\$0	\$0	
Space Lounge	Annual	Rented Equipment	pipe & drape we had it on the two ends and the airwall - that worked well, the short ends are the most important part - depending on cost we can adjust coverage.	\$0	\$0	
Space Lounge	Annual	Rented Equipment	risers we had 5 risers in 2022	\$0	\$0	
Space Lounge	Annual	Rented Equipment	steps to risers would be ideal to have at least 2 stairs to get up to them or make something ourselves- i know they had a hard time finding enough last time	\$0	\$0	
Space Lounge	Annual	Rented Equipment	audio setup we had 4 mics, floor stands, and cables to the mixer - and the mixer was able to connect to the room speaker audio, which was useful!	\$0	\$0	
Space Lounge	Annual	Rented Equipment	power drop? we had a power drop in 2022 as requested, but the equipment people didn't seem to think we really needed it, but we did blow the power more than once in 2019, so I'm not sure!	\$0	\$0	
Space Lounge	Annual	Supplies	Pallete Wrap For packing/moving all of our things - we use a lot	\$20	\$20	
Space Lounge	Annual	Supplies	Glowsticks or similar For teen night and general giveaways	\$30	\$30	
Space Lounge	Annual	Supplies	Face Paint Glow paint and cotton swabs	\$30	\$30	
Space Lounge	Annual	Supplies	Cleaning Supplies Windex, disinfectant, paper towels, wipes	\$30	\$30	
Space Lounge	Annual	Supplies	Mylar 100 ft roll for covering tables	\$50	\$50	
Space Lounge	Annual	Supplies	Acrylic For laser cutting volunteer recognition trinket and event trophies	\$50	\$50	
Space Lounge	Annual	Supplies	Event Prizes Prizes for video game tournament	\$60	\$60	
Space Lounge	Annual	Supplies	Ribbons 100 badge ribbons for volunteers	\$70	\$0	Not this year
Space Lounge	Annual	Supplies	Tape Red gaff tape 2", neon pin, yellow, blue - 1", 1 orange duct, 1 double stick for tunnel, 1 painters tape	\$100	\$100	
Space Lounge	Annual	Supplies	Sensory Bar Items Repair/replace/new sensory menu items	\$150	\$150	
Space Lounge	Annual	Supplies	General Supplies Hardware (bolts, screws, hanging supplies), clamps, batteries, light bulbs, clips,	\$200	\$200	

Department	Annual OTE	Accounting Category	Request Notes	Request	Board Approved	Board Notes
Space Lounge	Annual	Supplies	Theme-inspired items Supplies for yearly theme-inspired interactive experiences, games, giveaways, decor, props for photo booth	\$300	\$300	
Space Lounge	OTE	OTE - Equipment Purchase	Flat-Pack Furniture More non-inflatable - flat pack or stackable - inflatable doesn't last.	\$400	\$400	Follow up with Logistics for storage
Space Lounge	OTE	OTE - Single Expense	Light tree Materials for modifying/making 2 more light trees (to replace the old style that weren't stable enough)	\$100	\$100	
Space Lounge	OTE	OTE - Single Expense	Decor fabric and other decorations Replacing some older damaged decor items	\$150	\$150	
Teen Room	Annual	Supplies	Snacks, paper, pencils, decor	\$300	\$200	Cutback - but support
Teen Room	OTE	OTE - Single Expense	Long standing decor and games	\$350	\$250	Cutback - but support
The Grove (fmr. Smokers Paradise)	Annual	Licenses and Subscriptions	Noise permit	\$324	\$0	Not needed on street
The Grove (fmr. Smokers Paradise)	Annual	Rented Equipment	20 60" round tables, 128 chairs	\$1,500	\$1,500	Charmaine: Last year's actual was just under \$800. I will poke Brian to call them.
The Grove (fmr. Smokers Paradise)	Annual	Supplies	gloves	\$12	\$12	
The Grove (fmr. Smokers Paradise)	Annual	Supplies	wipes	\$13	\$0	Charmaine will be donating
The Grove (fmr. Smokers Paradise)	Annual	Supplies	paper towels	\$15	\$0	Charmaine will be donating
The Grove (fmr. Smokers Paradise)	Annual	Supplies	cleaning spray	\$15	\$0	Charmaine will be donating
The Grove (fmr. Smokers Paradise)	Annual	Supplies	sand for small ashtrays (white)	\$25	\$25	
The Grove (fmr. Smokers Paradise)	Annual	Supplies	Smelleze (vomit clean up)	\$44	\$44	
The Grove (fmr. Smokers Paradise)	Annual	Supplies	trash bags (contractor and kitchen)	\$73	\$0	Charmaine be donating
The Grove (fmr. Smokers Paradise)	Annual	Supplies	Water Bottles	\$650	\$650	
The Grove (fmr. Smokers Paradise)	OTE	OTE - Single Expense	Portable USB charger	\$250	\$0	

Department	Annual OTE	Accounting Category	Request Notes	Request	Board Approved	Board Notes
The Grove (fmr. Smokers Paradise)	OTE	Rented Equipment	Lights for tables, Goodies/Standees/Skeltons	\$500	\$0	Charmaine: they are content to have just Barfomet as their decor. And the Tardis that needs help getting back to Mpls.
Theater Nippon	Annual	Postage	screeener disc return	\$30	\$30	
Theater Nippon	Annual	Printing	Schedule and listings	\$30	\$30	
Theater Nippon	Annual	Supplies	snacks	\$1,000	\$500	Cutback
VolDen	Annual	Supplies	Brown Sugar	\$13	\$13	
VolDen	Annual	Supplies	Sour Cream, 3lb tub	\$16	\$16	
VolDen	Annual	Supplies	Swiss Cocoa and Marshmallows Mix	\$24	\$24	
VolDen	Annual	Supplies	Idaho Potatoes, 15lbs	\$27	\$27	
VolDen	Annual	Supplies	Bigelow Assorted Tea	\$29	\$29	
VolDen	Annual	Supplies	Vegan Mozza Shredded Cheese*	\$38	\$38	
VolDen	Annual	Supplies	Quick Oats, Maple Brown Sugar	\$40	\$40	
VolDen	Annual	Supplies	Vegan Chili, GF, Vegetarian, 12 pack*	\$48	\$48	
VolDen	Annual	Supplies	Progresso Tradition Chicken Noodle	\$50	\$50	
VolDen	Annual	Supplies	Gardein Plant Based Vegan Minestrone	\$50	\$50	
VolDen	Annual	Supplies	GF Tomato and Red Pepper Soup	\$56	\$56	
VolDen	Annual	Supplies	Autumn Squash Soup	\$57	\$57	
VolDen	Annual	Supplies	Keto GF Granola	\$57	\$57	
VolDen	Annual	Supplies	Quaker Simply Granola	\$59	\$59	
VolDen	Annual	Supplies	1-minute Oats, Quaker	\$60	\$60	
VolDen	Annual	Supplies	Dannon Oikos Greek Yogurt, individual containers	\$66	\$66	
VolDen	Annual	Supplies	Napkins	\$69	\$69	
VolDen	Annual	Supplies	Chili (Hormel/no beans) 15oz cans 6pk	\$69	\$69	
VolDen	Annual	Supplies	Paper Cups and Lids	\$75	\$75	
VolDen	Annual	Supplies	Plastic Knives, Forks, and Spoons	\$77	\$77	
VolDen	Annual	Supplies	Shredded Cheese	\$77	\$77	
VolDen	Annual	Supplies	Paper Plates	\$78	\$78	
VolDen	Annual	Supplies	Members Mark Fruit Strips, 48ct	\$100	\$100	
VolDen	Annual	Supplies	Nabisco Mini Ritz Packs, 36 pack, sour cream & onion and original	\$100	\$100	
VolDen	Annual	Supplies	Slim Jims snack sticks, 120 count	\$102	\$102	

Department	Annual OTE	Accounting Category	Request Notes	Request	Board Approved	Board Notes
VolDen	Annual	Supplies	Sensible Portions Garden Veggie Variety Pack, 30 ct	\$108	\$108	
VolDen	Annual	Supplies	Styrofoam Bowls	\$125	\$125	
VolDen	Annual	Supplies	Propel Zero Water Variety Pack (16.9 oz. ea., 24 pk.)	\$127	\$127	
VolDen	Annual	Supplies	Gatorade Zero Variety Pack (20oz, 24ct)	\$130	\$130	
VolDen	Annual	Supplies	Clementine Mandarins, 5lbs	\$136	\$136	
VolDen	Annual	Supplies	GF Oats in Coats - Instant Oatmeal Cups - Flavor Variety Pack, 12, GF	\$137	\$137	
VolDen	Annual	Supplies	Gatorade Liberty Variety Pack, (20 Oz. Bottles -24 Pk)	\$140	\$140	
VolDen	Annual	Supplies	Members Mark Triple Berry Blend, frozen, 4lbs	\$140	\$140	
VolDen	Annual	Supplies	Mini Babybel Original Flavor Snack Cheese	\$160	\$160	
VolDen	Annual	Supplies	Gatorade Sports Drink Core Variety Pack (20oz. bottle, 24ct.)	\$167	\$167	
VolDen	Annual	Supplies	Gatorade Sports Drinks Frost Variety Pack (20 fl. oz. bottles, 24 ct.)	\$167	\$167	
VolDen	Annual	Supplies	Gatorade G Zero with Protein Variety Pack - 24 ct.	\$189	\$189	
VolDen	Annual	Supplies	The Wild Mushroom Co. Dried Gourmet Mix European Mushrooms 12 Ounces (340g) - 3 Pack	\$208	\$208	
VolDen	Annual	Supplies	Members Mark The Better Nut Bar, 24ct	\$259	\$259	
VolDen	Annual	Supplies	88 Acres Granola Bars Gluten Free, Nut-Free Oat and Seed Snack Bar Vegan & Non GMO 6 Pack (Variety Pack)	\$270	\$270	
VolDen	Annual	Supplies	AMRITA Variety Pack (12 bars) Vegan Protein Bars Peanut Free, Soy Free, Gluten Free Sampler Pack High Fiber Meal Replacement Bar, Healthy Snacks Paleo Snack, Dairy Free, Plant Based Energy Bars No Sugar Alcohol	\$540	\$540	
Volunteers	Annual	Supplies	Badge ribbons	\$320	\$320	Official use ribbons
Volunteer Party	Annual	Supplies	Raffle prizes for VolParty	\$600	\$600	
Volunteers	Annual	Supplies	Volunteer Tshirts	\$3,200	\$3,200	
Volunteers	Annual	Supplies	Thank you gifts	\$12,500	\$12,500	
Volunteers	OTE	OTE - Single Expense	Printer	\$50	\$0	Not this year

Department	Annual OTE	Accounting Category	Request Notes	Request	Board Approved	Board Notes
Volunteers	OTE	OTE - Single Expense	Pins, stickers for volden, etc	\$100	\$100	
Volunteers	OTE	OTE - Single Expense	Wireless keyboard	\$150	\$0	Not this year
Webteam	Annual	OTE - Single Expense	The best of all cats pics	\$0	\$0	
Wordslingers Way	Annual	Printing	posters	\$69	\$69	
Wordslingers Way	Annual	Rented Equipment	Sound system	\$125	\$125	
Wordslingers Way	Annual	Rented Equipment	Projector, screen, stand, cables	\$495	\$495	

Department	Accounting Category	Request Notes	Income	Board Notes
Publications	Ad Sales	Ad Sales	520	
Merchandise	Product Sales	Merchandise Sales	15000	
Art Show	Commissioned Sales	Art Sales	2000	
				Board set at 3365. Assuming an average of \$90/reg for a total of \$302,850 Timing Break out - "To End of Year" - 100900 - "Pre-Reg Cutoff" - 201900 - "At the Door" - 75000 (trending down because of no replacement badge fees and "bad" weekend
Registration	Membership Income	Registration Sales	302850	
Cost of Business	Account Interest	Account Interest	150	
Donations	Donations	Donations from Members/Others	2000	Might be directed to specific costs